

**WEST BENGAL POLICE RECRUITMENT BOARD**  
**ARAKSHA BHABAN, SECTOR – II, BLOCK - DJ**  
**SALT LAKE CITY, KOLKATA – 700091**

**INFORMATION TO APPLICANTS FOR 'ON-LINE' SUBMISSION OF APPLICATION FOR  
RECRUITMENT TO THE POST OF EXCISE CONSTABLE (INCLUDING LADY EXCISE  
CONSTABLES) IN THE SUBORDINATE EXCISE SERVICE UNDER FINANCE DEPARTMENT  
GOVT. OF WEST BENGAL, 2019**

**1. NAME OF THE POST AND PAY SCALE :-**

Excise Constable (including Lady Excise Constables) in the Pay Scale of Rs. 5,400 - 25,200/- (i.e. Pay Band-2) + Grade Pay Rs. 2,600/-.

**2. NUMBER OF VACANCIES :-**

Sl. No.	Category	No. of vacancies
1.	Unreserved (UR)	1170
2.	Unreserved (EC)	480
3.	Scheduled Caste	450
4.	Scheduled Caste (EC)	210
5.	Scheduled Tribe	120
6.	Scheduled Tribe (EC)	60
7.	OBC - A	210
8.	OBC - A (EC)	90
9.	OBC - B	150
10.	OBC - B (EC)	60
<b>TOTAL</b>		<b>3000</b>

**NOTE :-**

- i) Total vacancies as stated above is purely provisional and subject to marginal changes.*
- ii) Shortlisted candidates applying under Exempted Category (E.C.) as a member of the family of Land Losers /Ex-Census Employees/Election Job Workers/Enumerators should produce original copies of Identity Cards showing Registration & NCO number issued by the Labour Department, Government of West Bengal at the time of scrutiny before the Interview.*

**3. ELIGIBILITY :-**

A. Must be a citizen of India.

B. **AGE :-** The applicant must not be less than **18 (eighteen)** years old and must not be more than **27 (twenty seven)** years old as on **01/01/2019**. The Upper-age limit shall be relaxed for the SC/ST candidates of **West Bengal only** by **05 (five)** years and OBC candidates of **West Bengal only** by **03 (three)** years.

**NOTE :-**

- (i) Date of Birth as recorded in Madhyamik or equivalent admit card/certificate will only be accepted as valid proof for verification of age.**
- (ii) A candidate belonging to OBC-A or OBC-B category, if shortlisted for interview, has to produce revalidated/renewed or fresh OBC-A / OBC-B certificate issued by the competent authority within 01 (one) year preceding 01.01.2019 during verification of testimonials at the time of interview. Therefore the certificates issued before 01.01.2018 needs to be revalidated/renewed from the competent authority. Candidates failing to produce revalidated/renewed OBC-A/OBC-B certificate shall not be treated as OBC - A or OBC - B as the case may be. However they may be considered as UR if they get equal or higher marks than the marks obtained by the last selected candidate under the UR category.**
- (iii) In case a candidate from OBC - A/OBC - B category avails of the benefit of relaxation in upper age limit at the time of submission of application but fails to produce the revalidated/renewed OBC - A/OBC - B certificate at the time of her/his interview, her/his candidature shall summarily be rejected.**

C. **Minimum Educational Qualification :-** The applicant must have passed **Madhyamik Examination** from the West Bengal Board of Secondary Education or its equivalent having Bengali/ Nepali as a language paper of or above the Madhyamik level.

D. **Language :-** The competence of a candidate in Bengali/Nepali language will be tested at the Preliminary Written Test.

**Note :-**

- The applicants must possess *the above noted Qualifications on or before the date of publication of the advertisement.*
- **If it is found during verification of testimonials at any stage that any candidate has acquired qualification as stated above at any date after the date of publication of this advertisement, her/his candidature will summarily be rejected.**

E. **MINIMUM PHYSICAL STANDARD :-**

Must have a minimum physical measurement as mentioned below :-

Sl. No.	Category	Class	Height (in cm.)	Chest (in cm.)	Weight (in kg.)
1.	Male	Candidates of all categories (except Gorkhas, Rajbanshis and Scheduled Tribes)	167	78 cm. with a minimum expansion of 05 cms (78 cms - 83 cms).	Proportionate to Height (as per medical standards)
		Gorkhas, Rajbanshis and Scheduled Tribes	160	76 cm. with a minimum expansion of 05 cms (76 cms - 81 cms).	Proportionate to Height (as per medical standards)
2.	Female	Candidates of all categories (except Gorkhas, Rajbanshis and Scheduled Tribes)	160	-	Proportionate to Height (as per medical standards)
		Gorkhas, Rajbanshis and Scheduled Tribes	152	-	Proportionate to Height (as per medical standards)

\*The Height-Weight ratio chart for Physical Measurement Test (PMT) is furnished below:-

Height (bare foot) (cms.)	Desirable Weight Range (in kgs.)	
	For Excise Constable	For Lady Excise Constable
152	-	44-57
154	-	44-58
156	-	45-58
158	-	46-59
160	52-65	48-61
162	53-66	49-62
164	54-67	50-64
166	55-69	51-65
168	56-71	52-66
170	58-73	53-67
172	59-74	55-69

Height (bare foot) (cms.)	Desirable Weight Range (in kgs.)	
	For Excise Constable	For Lady Excise Constable
174	60-75	56-70
176	62-77	58-72
178	64-79	59-74
180	65-80	60-77
182	66-82	61-78
184	67-84	63-80
186	69-86	64-82
188	71-88	66-84
190	73-90	-
192	75-93	-

**Note:** The weight range against such heights which are not included in the above chart will be considered as per following logic.

*The weight range of the candidates having a height greater than 160 cms. and less than 161 cms. will be considered against the weight range of 160 cms. and that for the candidates having a height greater than 161 cms. and less than 162 cms. will be considered against the weight range meant for 162 cms. Same logic shall be applicable for all the intermediate heights which are shown in the above Height-weight ratio chart.*

**F. Must qualify the following Physical Efficiency Tests :-**

Sl. No.	Name of Post	Test
1.	Male candidates for the post of Excise Constable	Long distance run - 1600 metres in maximum 6 minutes 30 seconds
2.	Female candidates for the post of Excise Constable	Long distance run - 400 metres in maximum two minutes.

G. Persons with types of disabilities as contemplated under the provisions of the Rights of Persons with Disabilities Act, 2016 (Act 49 of 2016) are not eligible to apply for the posts of Excise Constable (including Lady Excise Constables) in the subordinate Excise service under Finance Department Govt. of West Bengal, 2019.

**4. METHOD OF RECRUITMENT :-**

**A. Preliminary Written Test (Full Marks - 100) :-**

Applicants provisionally considered eligible will have to appear in an **MCQ based** preliminary written test which is **qualifying in nature**. There would be **100** objective type questions having multiple choice (**four choices**) of answers carrying equal marks each. The duration of this test will be **1(one) hour**. **The competence of a candidate in Bengali/ Nepali will also be tested at this test. Questions for Preliminary Written Test except those meant for Bengali/ Nepali language will be set in three languages (Bengali, Nepali & English).** Questions of the Preliminary Written Test shall be from the following subjects :-

- i. Test of language (Bengali/ Nepali) : 50 Marks
- ii. General Awareness & Reasoning : 50 Marks

**Note :-** There will be **NEGATIVE** marking for each wrong answer.  $\frac{1}{4}$ th of the allotted marks for a particular question will be deducted for each wrong answer. West Bengal Police Recruitment Board will decide the prescribed scheme and syllabus for the Preliminary Written Test. The qualifying marks in the Preliminary Written Test to appear for the next stage will be fixed by the West Bengal Police Recruitment Board. **The marks obtained by a candidate in the preliminary written test will not be considered for preparing final merit list.**

**B. PHYSICAL MEASUREMENT TEST (PMT) :-**

The physical standards (height and weight) of the candidates who will qualify in the Preliminary Written Test will be tested by using Electronic Machines following criteria mentioned under 3E.

**C. PHYSICAL EFFICIENCY TEST (PET) :-**

Candidates who qualify in PMT will be allowed to take part in PET as given under 3F.

**Note:** - I. *Timing of an individual runner shall be taken with the help of Radio Frequency Identification Device (RFID) technology. Only one chance will be given for Physical Efficiency Test. The venues for PMT & PET will be decided by the West Bengal Police Recruitment Board, in due course.*

II. *PMT & PET are qualifying in nature.*

**5. FINAL WRITTEN TEST (FWT) :- Full Marks – 90;**

All the candidates who qualify in the Physical Measurement Test (PMT) & Physical Efficiency Test (PET) will be called to appear in the Final Written Test to be conducted by the West Bengal Police Recruitment Board.

The Final Written Test will have **90 (ninety) Multiple Choice (Four choices) Objective Type Questions (MCQs) each carrying equal marks.** The duration of the test will be **1 (One) hour and 30 minutes.** **Question paper will be set in three languages (Bengali, Nepali & English) except questions on English language.** Question of the Final Written Test shall be from the following subjects:-

- A. General Awareness and General Knowledge - 30 Marks
- B. English - 30 Marks
- C. Elementary Mathematics (Madhyamik standard) - 20 Marks
- D. Reasoning - 10 Marks

**Note:** - *There will be NEGATIVE marking for each wrong answer. ¼th of the allotted marks for a particular question will be deducted for each wrong answer. West Bengal Police Recruitment Board will decide the prescribed scheme and syllabus for the Final Written Test. The qualifying marks in the Final Written Test to appear for the next stage will be fixed by the West Bengal Police Recruitment Board.*

**6. INTERVIEW :- Full Marks – 10;**

A limited number of candidates will be called for Interview in accordance with merit. In the Interview, the general awareness and suitability of the candidate for public service will be tested. On the basis of the marks obtained in the Final Written Test and the Interview, a merit list of the provisionally selected candidates will be prepared by the West Bengal Police Recruitment Board.

**7. VERIFICATION OF CHARACTER ANTECEDENTS:-**

All provisionally selected candidates will be required to fill up a ‘**Verification Roll**’ which will be thoroughly enquired into by the authority concerned.

**8. MEDICAL EXAMINATION:-**

After receipt of Verification Roll having ‘**NO OBJECTION**’ all provisionally selected candidates will be sent for Medical Examination at the State Government designated hospitals. The Medical Examination shall consist of the following:

**a) Vision:**

Must have the following standard of distant and near vision with or without glasses.

**Distant Vision**

<b>Better Eye</b>	or	<b>Worse Eye</b>
6/9		6/9
6/9		6/12

**Near Vision**

<b>Better Eye</b>	<b>Worse Eye</b>
0/6	0/8

Each eye must have full field vision. Colour blindness, squint or any morbid condition of the eyes or lids or of either eye shall be a disqualification.

**b) Hearing:**

- (i) Rinne’s Test
- (ii) Weber’s Test
- (iii) Tests for Vertigo

Any defect observed during the tests mentioned above shall be disqualification.

- c) Varicose Veins shall be a disqualification.
- d) Impediment in speech shall be a disqualification.
- e) Knock Knee and Flat Foot shall be a disqualification.
- f) Chest X-Ray shall be taken for examination.

g) Other necessary tests as prescribed by the Department of Health and Family Welfare, Government of West Bengal from time to time.

The selected candidate should be of a good mental and physical health and free from any physical deformity likely to interfere with efficient performance with their duties. The certificate of medical fitness will be issued by authorized Medical Officer.

**9. APPOINTING AUTHORITY :-**

Additional Excise Commissioner/Senior Joint Commissioner/Joint Commissioner/Deputy Commissioner of Excise.

**10. TRAINING & DISCHARGE :**

All the Excise Constable & Lady Excise Constables will have to undergo the prescribed training at Police Training School (PTS) or Subsidiary Training Centre (STC) or any other training centre or institute as may be fixed by the Excise Commissioner from time to time. Discharge shall be as per existing Government rules.

**11. PERIOD OF APPLICATION: -**

Application window for submitting application through on-line or downloading of off-line application form with printed challan of United Bank of India/India Post will remain operative for the period from **11.03.2019 to 10.04.2019 (5 P.M.)**. However the last date of depositing Application and/or Processing Fees only in respect of **on-line applicants** using United Bank of India challan, will be **12.04.2019**.

**THE APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS WELL IN ADVANCE WITHOUT WAITING FOR LAST DATE AND TIME OF SUBMISSION TO AVOID DELAYED SUBMISSION DUE TO SERVER PROBLEM, CONNECTIVITY ISSUES OR ANY OTHER TECHNICAL GLITCHES.**

**12. APPLICATION FEES & PROCESSING FEES :-**

The following Application and/or Processing fees have been fixed.

Sl. No.	Category	Application Fee	Processing Fee	Total Amount Payable
1	All categories except Scheduled Caste/Scheduled Tribe (of West Bengal only)	Rs. 200	Rs. 20	Rs. 220
2	Scheduled Caste (West Bengal only)	Nil	Rs. 20	Rs. 20
3	Scheduled Tribe (West Bengal only)	Nil	Rs. 20	Rs. 20

- Applicants belonging to the Scheduled Caste/Scheduled Tribe (of West Bengal only) **shall pay processing fees of Rs. 20/- (Rupees Twenty) only** as they are exempted from paying any application fees. However, shortlisted candidates are required to produce their SC/ST certificates issued by the competent authority at the time of verification.
- **If any shortlisted candidate fails to submit the documents as stated above, her/his candidature shall be deemed *ab initio* invalid and subject to summary rejection.**
- **No exemption of fees is available to the SC/ST candidates of OTHER States.**
- **Neither any claim for refund of the fee will be entertained nor will it be reassigned for any other examination under any circumstances whatsoever.**
- **Applications not accompanied with the requisite application and/or processing fees shall be rejected summarily.**

**13. HOW TO APPLY : -**

The West Bengal Police Recruitment Board extends the facilities of both the on-line and off-line submission of applications.

- ❖ **On-line submission:** - Applicants will be able to submit application under this mode using the website [wbpolice.gov.in](http://wbpolice.gov.in) & [excisewb.gov.in](http://excisewb.gov.in) by filling up their information including scanned photograph and signature. Applicants are advised to follow the procedure properly for applying through on-line mode. Payment of Application and/or Processing Fees can be made on-line through payment gateway by using **Debit Cards/Credit Cards/Net-Banking** of any Bank. Fees can also be paid through different **e-wallets** and

**Bharat QR and UPI App.** An amount of **Rs. 5/- (Rupees five)** only will be charged by the agency concerned as “**Service Charge**” for availing Debit Cards/Credit Cards/Net-Banking/e-wallet/other App facility.

ON-LINE APPLICANTS ARE REQUIRED TO UPLOAD SCANNED COPY OF THEIR RECENT PASSPORT SIZE PHOTOGRAPH (**PREFERABLY COLOURED**) AND FULL SIGNATURE IN JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE AND SIGNATURE FILE MUST BE BETWEEN **10 KB - 50 KB** AND **05 KB - 20 KB** RESPECTIVELY. THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE **177 PX H X 138 PX W (4.5 CM HEIGHT X 3.5 CM WIDTH)** AND **63 PX H X 350 PX W (1.7 CM HEIGHT X 9.2 CM WIDTH)** RESPECTIVELY. **PHOTOGRAPH MUST BE ON WHITE BACKGROUND WITH 75-80% OF THE PHOTO OCCUPYING THE APPLICANT’S FACE. APPLICANTS ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE.**

On successful submission of the application, the applicants shall be provided with the copy of **Application Form** with her/his photograph, signature and unique Application Serial No. by the system. **Candidates are advised to preserve it safely and mention the Application Sl. No. for all future communications**, if required, with the West Bengal Police Recruitment Board.

Request for change/correction in the Application Form SHALL NOT be entertained under any circumstances after final submission. **The West Bengal Police Recruitment Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular field in application form whatever the reasons may be.**

**Note::** *Each applicant is required to have an individual mobile no and e-mail ID. Sharing of mobile no. between applicants is not permitted. This number needs to remain valid till the entire process of the recruitment is over. The Board does not owe any responsibility for failure in delivery of SMS.*

➤ **Online submission through Sahaj Mitra Kendras (Tathya Mitra Kendras) :-**

- The West Bengal Police Recruitment Board extends facility to submit application through *Sahaj Mitra Kendras (Tathya Mitra Kendras)* set up at the level of *Gram Panchayats* in the rural areas of West Bengal.
- Applicants may approach any of the *Sahaj Mitra Kendras (Tathya Mitra Kendras)* (**List provided on the website**) with all particulars and a recent passport size photograph. The authorized staff of the Kendra will fill up the on-line application form on the basis of information provided by the applicant.
- They will also scan the photograph and signature of the applicant and upload it.
- **APPLICANTS MUST CHECK ON-SCREEN THE INFORMATION ENTERED BY THE STAFF BEFORE PROCEEDING FOR ON-LINE PAYMENT.**
- The Application and/or Processing Fees have to be paid to Village Level Entrepreneurs of the *Sahaj Mitra Kendras (Tathya Mitra Kendras)*. The Kendra will take service charge (including GST) of **Rs. 23/- (Rupees Twenty Three)** extra for filling up the form and uploading the same along with scanned copies of candidate’s photograph and signature and making on-line payment of Application and/or Processing Fees received from the applicant. The applicant must ensure proper uploading of her/his photograph and signature. The Board will not be responsible for any discrepancy in the data uploaded. In case of any **mismatch** in respect of photograph and signature or any other detail at any stage of the recruitment process, the candidature **SHALL** be rejected.
  - ✓ All categories of candidates **except** Scheduled Caste/Scheduled Tribe (of **West Bengal only**) shall pay **Rs. 243/-** only [Application Fees: Rs. 200/- ; Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-] to the authorized staff of the *Sahaj Mitra Kendra (Tathya Mitra Kendras)*.
  - ✓ Candidates belonging to the Scheduled Caste/Scheduled Tribe (of **West Bengal only**) shall pay **Rs. 43/-** only (Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-) to the authorized staff of the *Sahaj Mitra Kendra (Tathya Mitra Kendras)*.
  - ✓ **Candidates are advised NOT TO PAY IN EXCESS of the fees & service charge as mentioned above TO THE FRANCHISEE OR THE AUTHORIZED STAFF OF SAHAJ MITRA KENDRAS (TATHYA MITRA KENDRAS).**
  - ✓ **AFTER PAYMENT OF THE FEES AND SERVICE CHARGE, THE AUTHORIZED STAFF OF THE KENDRA WILL HAND OVER TO THE APPLICANT THE COPY OF THE APPLICATION FORM**

WITH UNIQUE APPLICATION SERIAL NUMBER AS ACKNOWLEDGEMENT OF SUCCESSFUL SUBMISSION OF APPLICATION ON-LINE. THE COPY OF THE APPLICATION FORM WILL ALSO CONTAIN ALL THE DETAILS FURNISHED BY THE APPLICANT.

- ✓ APPLICANTS MUST KEEP THE COPY OF THE APPLICATION WITH THEM AND NOTE DOWN THE UNIQUE APPLICATION SERIAL NUMBER FOR ALL FUTURE COMMUNICATIONS WITH THE BOARD, IF ANY.
- ✓ Candidates may contact the West Bengal Police Recruitment Board through a land line (033-23371402) to report any kind of non-cooperation from any of the *Sahaj Mitra Kendras (Tathya Mitra Kendras)*, with details of the concerned Kendra during office hours (10:00 AM to 05:30 PM) from Monday to Friday.
- ✓ Help line (Toll free) of *Sahaj Mitra Kendras (Tathya Mitra Kendras)* -: Applicants may contact the Toll free help line number (18004190250) for locating the nearest *Sahaj Mitra Kendras (Tathya Mitra Kendras)*.
- **On-line Application and collection of fees through United Bank of India (UBI):-**
  - The West Bengal Police Recruitment Board extends the facility of paying Application and/or Processing Fees through the United Bank of India (UBI) for on-line applicants. Under this system a deposit challan will be generated bearing the Application Sl. No. during on-line submission of application.
  - After obtaining the deposit challan, an applicant will have to proceed to any of the branches of the UBI located pan-India along with the challan after **01 (one) Banking Day** for payment of the Application and/or Processing Fees.
  - The branch will accept the payment of fees on production of the deposit challan which will be returned back to the applicant with the Bank's seal as acknowledgement. This deposit challan bearing the application sl. no. must be preserved by the applicants for future communication with the Board, if required.
  - The applicant will have to pay a sum of **Rs. 30/- (including GST)** to the Branch of UBI against each payment of **Rs. 220/-** (for all categories of candidates except Schedule Caste/Schedule Tribe of West Bengal only) or **Rs. 20/-** (for candidates belonging to Scheduled Caste/Scheduled Tribe of West Bengal only).
  - **On payment of Application and/or Processing Fees at the Bank Counter the application will be auto submitted and the applicant will get a system generated SMS confirming successful submission of her/his application form. Applicant must take a printout of his Application form by logging into 'My Account' page after receiving the SMS.**

#### 14. OTHER INSTRUCTIONS :-

- i) Defective/incomplete applications /applications with fuzzy photograph of candidates will be summarily rejected.
- ii) Each candidate should submit **ONE** application form only. **Candidature of those who submit more than one application form will be rejected summarily and the amount of application and/or processing fees will be forfeited.**
- iii) **In case of any mismatch of data between application form filled up by the applicants and supporting testimonials at any stage of recruitment, the candidature will be summarily rejected.**
- iv) **Application Forms shall be rejected in case the signature of the applicant is uploaded/rendered in block letters/unintelligible/does not match with name of the candidate.**
- v) Admission to the examination will be purely provisional subject to verification of eligibility at a later stage. Therefore, candidature of any candidate shall be rejected straightway if found not eligible at any stage, even after appearance in the tests /examinations.
- vi) Candidates must abide by the instructions as may be given by the Venue-in-Charge/Invigilator of the examination venue. If the candidate fails to do so or indulges in disorderly or improper conduct, She/he will render herself/himself liable for expulsion from the examination hall and/or such other punishment as the Recruitment Board may deem fit to impose.
- vii) **SC/ST/OBC-A/OBC-B candidates of OTHER States will be treated as General (Un-reserved) category candidates.**

- viii) No TA/DA will be paid to the candidates for their journey to attend Preliminary Written Test, PMT & PET, Final Written Examination & Interview. They will appear for selection tests at their own expenses. **The Recruitment Board will not be held responsible for any harm or injury to any candidate emerging out of the conduct of the PMT & PET or other tests and delays due to inclement weather or technical glitches of equipment while every effort will be made to fix the latter asap.**
- ix) In case the applicant is a Government Employee, she/he must obtain an NOC from her/his employer and produce the same at the appropriate stage.
- x) **All entries except religion field** in the Application Form are compulsory. Application submitted keeping any of the columns blank would lead to summary rejection **without any intimation to the applicant.**
- xi) **The Board reserves the right to rectify the errors and omissions, if any, in the process of holding the examination and final declaration of result.**
- xii) A candidate who has been reported against by the Venue-in-Charge of the examination venue for violating any of the instructions or for having adopted unfair means at the arena/venue/examination hall or having used electronic gadgets like Earpiece, Smart Phone, etc. in the examination hall, will be punished with cancellation of her/his candidature and also be debarred from appearing at future examinations/selection processes as may be decided by the Recruitment Board depending on the circumstances/gravity of the case or may be criminally proceeded against.
- xiii) Canvassing in any form will disqualify the candidate immediately.
- xiv) **Candidates are advised not to get lured by any unscrupulous touts. The recruitment process done by the Recruitment Board is absolutely transparent.**
- xv) The decision of the Selection Board on all matters relating to eligibility, place, date, mode of selection, acceptance or rejection of candidature will be **final and binding** on the candidates.
- xvi) **Candidates dissatisfied with his Physical Measurement Test (PMT) during field test may appeal in writing before the Chairperson, of the Selection Board/Committee on the same day of her/his tests. No appeal in this regard will be entertained in future.**
- xvii) **The height of a candidate may be re-measured at any stage including the Interview at the discretion of the Board and the decision of the Board shall be final and binding on the candidates.**
- xviii) Only short listed candidates will be asked to produce all relevant original and valid certificates along with the self attested photocopies for verification, failing which their candidature shall be rejected without any further communication.
- xix) The Mobile No. and e-mail ID of the applicants are being taken for communication by the Board for future intimation with regard to the recruitment process and nothing else. The Board, under no circumstances, will request or advise the applicant for any further personal information and/or additional fees and/or payment of any kind of fee to any official connected and/or not connected with the Board. Candidates may report such occurrence, if any to the **Member, West Bengal Police Recruitment Board**, along with due evidence (documentary/electronic).
- xx) **In case of on-line applicants, no Admit Card will be issued through the Postal Department before the Preliminary Written Test and subsequent stages, if selected for the next stage, candidates have to download the e-Admit Cards from the website.**
- xxi) In case of any difficulties in downloading the off-line application form or in submitting the on-line application form the prospective applicants are advised to communicate either through telephone (Contact No. 7044108689 / 7044109346) during office hours (10 AM to 05:30 PM) from Monday to Friday and 10:00 AM to 02:00 PM on Saturdays (except Govt. Holidays) or through e-mail (wbprbonline@applythrunet.co.in).

Candidates may visit the website of West Bengal Police ([www.wbpolice.gov.in](http://www.wbpolice.gov.in)) & Directorate of Excise ([www.excisewb.gov.in](http://www.excisewb.gov.in)) for ascertaining developments of recruitment process from time to time.